

*These minutes were approved at the January 4, 2007, meeting.*

**DURHAM HISTORIC DISTRICT COMMISSION  
MEETING MINUTES  
DECEMBER 7, 2006**

Members Present: Nick Isaak, Chair; Erich Ingelfinger, Secretary; Julian Smith, Town Council Rep.; Lorne Parnell, Planning Board Rep.; Crawford Mills

Members Absent: Leslie Schwartz, Vice Chair; Roger Jacques

- I. The meeting was called to order at 7:04 p.m.
- II. The Minutes for November 2, 2006 were approved
- III. New Business
  - A. It was noted by Councilor Smith that the new HDC Overlay passed through the Town council on its first reading and that it would now be sent forward through public hearings before its final approval.
  - B. Discussion of Architectural Guidelines for the Historic District. Councilor Smith and Commission Chair Isaak are both concerned that architectural guidelines for the district be in place before any possible redevelopment of the central business district. The commission agreed that having a well considered set of guidelines in place would help eliminate difficulties in the process of redeveloping, or remodeling properties that are in the historic district. It was agreed that a set of guidelines should encourage development in the district to move forward in a way that improves the quality of the built environment and maintains appropriate regional character. It is the commission's hope that a set of guidelines will simplify the process of coming before the commission and alleviate confusion and any feelings that the commission rulings are arbitrary or unfair.
- IV. Old Business
  - A. The 2007 budget requirements are likely to be that of 2006 plus the cost of printing the brochure. A specific dollar amount will not be known until after the HDC Overlay passes and the HDC/Heritage Commission brochure's final cost is known.
- V. Meeting Adjourned at 7:48 p.m.